**Checklist for Completing the AMC Share Count Affidavit**

This document provides a checklist and instructions on the step by step process to complete the AMC Share Count affidavit and submit it to the website. Participation is entirely voluntary. If you have general questions, you can submit questions on the help tab.

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| **#** | **Step** | **R** |
| 1 | Go to following website: [**https://amcprojectpopcorn.com**](https://amcprojectpopcorn.com/amc-share-count) |  |
| 2 | Download the affidavit for the AMC Share Count to your computer. To eliminate the need for translation, the affidavit must be written in English (PDF Format) or (Word Format) and uploaded in that language. However, we do offer a corresponding in International Languages PDF example for your reference. |  |
| 3 | Login to your brokerage accounts that held your AMC and/or APE shares |  |
| 4 | Download and/or Print your brokerage statements (and/or trading history) for August 2022, February 2023, July 2023, and August 2023. Keep these records. |  |
| 5 | Then fill out the fill in the blank sections on the affidavit with the **total of how many AMC and APE shares you held in all accounts** at the specific times requested on the affidavit (you can reference brokerage statements (and/or trading history) to complete those sections. Also list how you voted in the March 14, 2023 vote (or if you did not receive voting materials). Note for **International Shareholders: the top of the page asks for State and County, you can revise to list your region as needed.** |  |
| 6 | Reminder: the affidavit is a legally binding document - so it is very important to be as accurate as possible when filing out your share information. |  |
| 7 | **Before Signing the bottom of the affidavit, find a notary to notarize the affidavit either in person or online. Many personal banks notarize for FREE. Or use the Free Online Notary for the Retails.** |  |
| 8 | **For Free online Notary, please, send a message to Mr. Matt at:** [**https://twitter.com/RbiTriples**](https://twitter.com/RbiTriples) |  |
| 9a | **We've created a spreadsheet tool to assist you in determining the number of shares you hold. To use this tool, please open your monthly statement from your brokerage - for instance, the statement from August 2022. Input the necessary details where prompted, and the spreadsheet will automatically calculate the figures for you.**  Once you have these figures, you can easily include them in your Affidavit.  If you have multiple accounts across different brokerages, don't worry. The tool is designed to handle calculations for multiple accounts seamlessly. **Here is the Shares calculator:** [**https://amcprojectpopcorn.com/sites/default/files/Affidavit-Calculations-Worksheet.xlsx**](https://amcprojectpopcorn.com/sites/default/files/Affidavit-Calculations-Worksheet.xlsx) |  |
| 10 | **For in-person local Notary:** Once you are in front of the notary (in person or digitally), you can sign the affidavit and the notary can verify your identity and stamp the affidavit. |  |
| 11 | **Scan or take an image or screen save** of the notarized affidavit to your computer/email. Save as an image format such as **JPG, JPEG, PNG or BMP**. |  |
| 12 | Go to [**https://amcprojectpopcorn.com/amc-share-count-affidavit-survey**](https://amcprojectpopcorn.com/amc-share-count-affidavit-survey) to fill out the affidavit survey form in order to log your verified shares. You will be asked to attach a screenshot copy of the affidavit (in an image format such as PNG or JPEG). Reminder: Please only attach the affidavit. **Please DO NOT attach your brokerage statements or any sensitive personal data.** |  |
| 13 | Click submit to submit your affidavit survey form. |  |